

Full Service Partnership (FSP) KET Form – Page 1/8**Transition Age Youth: 16-25 Years**

Key Event Tracking (KET)

Partnership Information

* Date Completed (mm/dd/yyyy):	
* County:	_____
CSI County Client Number (CCN):	_____
County Partner ID (optional):	_____
* Partner's First Name:	_____
* Partner's Last Name:	_____
* Partner's Date of Birth (mm/dd/yyyy):	_____

Changes in Administrative Information -- Skip this section if there are no changes

Date of Provider Number/ NPI change (mm/dd/yyyy):	
NEW Provider Number/NPI:	
Date of Full Service Partnership (PSP) Program ID change (mm/dd/yyyy):	
NEW Full Service Partnership (PSP) Program ID:	
Date of Partnership Service Coordinator (PSC) change (mm/dd/yyyy):	
NEW Partnership Service Coordinator (PSC) ID:	

New Partnership Status -- Skip this section if there are no changes

Date of Partnership Status Change (mm/dd/yyyy):	
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Discontinuation / Interruption of Full Service Partnership and/ or Community Services/ Program

Reestablishment of Full Service Partnership and/or Community Services/ Program

If there is a **Discontinuation / Interruption** of Full Service Partnership and / or Community Services/ Program, indicate the reason (choose one)

<input type="radio"/>	Target Criteria: Target population criteria are not met
<input type="radio"/>	Partner Discontinued: Partner decided to discontinue Full Service Partnership participation after partnership established
<input type="radio"/>	Moved: Partner moved to another County/ service area
<input type="radio"/>	Not Located: After repeated attempts to contact Partner, s/he cannot be located
<input type="radio"/>	Residential / Institutional Mental Health Services :Partner’s circumstances reflect a need for Residential/ Institutional Mental Health Services at this time (such as State Hospital)
<input type="radio"/>	Juvenile Hall / Camp / Ranch : Partner will be placed in Juvenile hall/Camp/Ranch
<input type="radio"/>	Division of Juvenile Justice: Partner will be placed in a division of Juvenile Justice
<input type="radio"/>	Jail: Community Services / Program interrupted
<input type="radio"/>	Prison: Community Services / Program interrupted
<input type="radio"/>	Met Goals: Partner has successfully met their goals such that the discontinuation of Full Service Partnership is appropriate
<input type="radio"/>	Deceased: Partner is deceased

Program Information

Program Name	Date of Program Change (mm/dd/yyyy)	Currently Involved (Indicate status below)
1. AB2034	<input type="text"/>	<input type="radio"/> Now enrolled in the AB2034 Program <input type="radio"/> No longer participating in the AB2034 Program
2. Governor's Homeless Initiative (GHI)	<input type="text"/>	<input type="radio"/> Now enrolled in the GHI Program <input type="radio"/> No longer participating in the GHI Program
3. MHSA Housing Program	<input type="text"/>	<input type="radio"/> Now enrolled in the MHSA Housing Program <input type="radio"/> No longer participating in the MHSA Housing Program

Residential Information – Includes Hospitalization and Incarceration

Skip this section if there are no changes

Date of Residential Status Change (mm/dd/yyyy):	<input type="text"/>
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General Living Arrangement	
<input type="radio"/>	1. With one or both biological /adoptive parents
<input type="radio"/>	2. With adult family member(s) other than parents - non-foster care
<input type="radio"/>	3. In an apartment or house alone/with spouse/partner/minor children/other dependents/roommate(must hold lease or share in rent/mortgage)
<input type="radio"/>	4. Single Room Occupancy (must hold lease)
<input type="radio"/>	5. Foster Home (with relative)
<input type="radio"/>	6. Foster Home (with non-relative)
Shelter / Homeless	
<input type="radio"/>	7. Emergency Shelter/Temporary Housing (includes living with friends but not paying rent)
<input type="radio"/>	8. Homeless (includes people living in their car)
Supervised Placement	
<input type="radio"/>	9. Unlicensed but supervised individual placement (includes paid caretakers, personal care attendants)
<input type="radio"/>	10. Unlicensed but supervised congregate placement (includes group living homes, sober living homes)
<input type="radio"/>	11. Licensed Community Care Facility (Board and Care)

Hospital	
<input type="radio"/>	12. Acute Medical Hospital
<input type="radio"/>	13. Acute Psychiatric Hospital/ Psychiatric Health Facility (PHF)
<input type="radio"/>	14. State Psychiatric Hospital
Residential Program	
<input type="radio"/>	15. Group Home (Level 0-11)
<input type="radio"/>	16. Group Home (Level 12-14)
<input type="radio"/>	17. Short-Term Residential Therapeutic Program (STRTP) (AB 403 Continuum of Care Reform (CCR))
<input type="radio"/>	18. Community Treatment Facility
<input type="radio"/>	19. Licensed Residential Treatment (includes crisis, short-term, long-term, substance abuse, dual diagnosis residential programs)
<input type="radio"/>	20. Skilled Nursing Facility (physical)
<input type="radio"/>	21. Skilled Nursing Facility (psychiatric)
<input type="radio"/>	22. Long-Term Institutional Care (Institution for Mental Disease (IMD), Mental Health Rehabilitation Center (MHRC))
Justice Placement	
<input type="radio"/>	23. Juvenile Hall/Camp/Ranch
<input type="radio"/>	24. Division of Juvenile Justice
<input type="radio"/>	25. Jail
Other	
<input type="radio"/>	26. Other
<input type="radio"/>	27. Unknown

Education Information -- Skip this section if there are no changes

Date of Grade Level Completion (mm/dd/yyyy):	
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Highest Level of Education Completed: Choose One

- Day Care 6th Grade High School Diploma/ GED
- Preschool 7th Grade Some college/ Some Technical or Vocational Training
- Kindergarten 8th Grade Associate’s Degree (e.g. A.A., A.S./ Technical or Vocational Degree)
- 1st Grade 9th Grade Bachelor’s Degree (e.g. B.A., B.S.)
- 2nd Grade 10th Grade Master’s Degree (e.g. M.A., M.S.)
- 3rd Grade 11th Grade Doctoral Degree (e.g. M.D., Ph.D.)
- 4th Grade 12th Grade Level Unknown (e.g., child/youth in non-public school)
- 5th Grade GED
- Coursework

For Youth, Who are Required by Law to Attend School	
Suspension/Expulsion /Expulsion	
Suspension Information: Date of Suspension (mm/dd/yyyy):	
Expulsion Information: Date of Expulsion (mm/dd/yyyy):	

For Youth, Who are NOT Required by Law to Attend School	
Date of Education Setting Change (mm/dd/yyyy):	
If there are any educational setting changes, Indicate ALL new and ongoing statuses including those previously reported.	Setting (mark all that apply)
1. Not in school of any kind	<input type="checkbox"/>
2. High School / Adult Education	<input type="checkbox"/>
3. Technical / Vocational School	<input type="checkbox"/>
4. Community College / 4 year College	<input type="checkbox"/>
5. Graduate School	<input type="checkbox"/>
6. Other	<input type="checkbox"/>
<input type="radio"/> Yes <input type="radio"/> No	If the Partner is stopping school, did the Partner complete a class and/or program?
<input type="radio"/> Yes <input type="radio"/> No	Does one of the Partner’s current recovery goals include any kind of education at this time?

Employment Information -- Skip this section if there are no changes

Date of Employment Change (mm/dd/yyyy):	
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Current Employment

If there are any changes to the Partner's employment status, indicate ALL new and ongoing statuses including those previously reported:	Average Hours Per Week	Average Hourly Wage
Competitive Employment: Paid employment in the community in a position that is also open to individuals without a disability.	_____	\$ _____
Supported Employment: Competitive Employment (see above) with ongoing on-site or off-site job-related support services provided.	_____	\$ _____
Transitional Employment/ Enclave: Paid jobs in the community that are: <ol style="list-style-type: none"> 1. Open only to individuals with a disability. AND <ol style="list-style-type: none"> 2. Are either time-limited for the purpose of moving to a more permanent job. OR Are part of a group of disabled individuals who are working as a team in the midst of teams of non-disabled individuals who are performing the same work.	_____	\$ _____
Paid In-House Work (Sheltered Workshop / Work Experience / Agency-Owned Business): Paid jobs open only to program participants with a disability. A Sheltered Workshop usually offers sub-minimum wage work in a simulated environment. A Work Experience (Adjustment) Program within an agency provides exposure to the standard expectations and advantages of employment. An Agency-Owned Business serves customers outside the agency and provides realistic work experiences and can be located at the program site or in the community.	_____	\$ _____
Non-paid (Volunteer) Work Experience: Non-paid (volunteer) jobs in an agency or volunteer work in the community that provides exposure to the standard expectations of employment.	_____	\$ _____
Other Gainful / Employment Activity: Any informal employment activity that increases the partner's income (e.g., recycling, gardening, babysitting) OR Participation in formal structured classes and / or workshops providing instruction on issues pertinent to getting a job. (Does NOT include such activities as panhandling or illegal activities such as prostitution).	_____	\$ _____

<input type="checkbox"/>	Unemployed: Check this box if the Partner is not employed at this time.
<input type="radio"/> Yes	<input type="radio"/> No
Does one of the Partner's current recovery goals include any kind of employment at this time?	

Legal Issues / Designations -- Skip this section if there are no changes

Justice System Involvement

Arrest Information:

Date Partner Arrested (mm/dd/yyyy)

Probation Information:

Date of Probation status change (mm/dd/yyyy)

Indicate new Probation status:

- Removed from Probation
- Placed on Probation

Juvenile Justice Parole Information:

Date of Division of Juvenile Justice Parole status change (mm/dd/yyyy)

Indicate new Division of Juvenile Justice Parole status:

- Removed from Division of Juvenile Justice Parole
- Placed on Division of Juvenile Justice Parole

Conservatorship Information

Conservatorship / Payee Information:

Date of new Conservatorship status change (mm/dd/yyyy)

Indicate new Conservatorship status change:

- Removed from Conservatorship
- Placed on Conservatorship

Payee Information:

Date of Payee status change (mm/dd/yyyy)

Indicate new Payee status:

- Removed from Payee status
- Placed on Payee status

Dependent (W & I code 300 Status) Information:

Date of W&I Code 300 status change (mm/dd/yyyy)

Indicate W&I Code 300 status change:

- Removed from W&I Code 300 status
- Placed on W&I Code 300 status

Emergency Intervention -- Skip this section if there are no changes

Date of Emergency Intervention

(mm/dd/yyyy):

Indicate the type of Emergency Intervention:

Physical Health Related

Mental Health/ Substance Abuse Related

(e.g. emergency room visit, crisis stabilization unit)

County Use Questions -- Skip this section if there are no changes

To be tracked on the KET form:	Date of Change mm/dd/yyyy	New Value
County Use Field # 1	_____	_____
County Use Field # 2	_____	_____
County Use Field # 3	_____	_____