NIH is Adopting the Biographical Sketch Common Form

Starting with applications due on or after May 25, 2025, NIH will require the use of Science Experts Network Curriculum Vitae (SciENcv) to complete the following Common Forms and produce digitally certified PDF(s) certified by the Senior/Key (S/K) Personnel for each grant application. *NIH will not allow delegation of the certification.*

- Biographical Sketch
- Current and Pending (Other) Support
- NIH Biographical Sketch Supplement *(will include Personal Statement, Contributions to Science, and Honors, which are not on the Common Form Biosketch)*

NIH is in the process of aligning NIH-specific fields and instructions to the Common Forms and they are not yet available.

What You Can Do Now to Prepare

- **Familiarize yourself SciENcv.**
  - SciENcv is a researcher profile system for all individuals who apply for, receive, or are associated with research investments from federal agencies.
- **Get an ORCID ID.**
  - ORCID is a free, unique, persistent identifier (PID) for individuals to use as they engage in research, scholarship, and innovation activities.
  - All S/K Personnel must have an ORCID ID and the ID must be linked to their eRA Commons Personal Profile to be included on an NIH grant application due on or after May 25, 2025. See here for instructions.
- **Ensure your MyBibliography and/or ORCID Bibliographies are up-to-date.**
  - SciENcv does not allow for direct entry of citations. Instead, they are pulled from one of the two researcher profile systems noted above, and if a citation is not in either system, it cannot be included on the biosketch.

For additional support with SciENcv, ORCID, and/or NCBI's MyBibliography, please schedule a consultation with UC San Diego Research Librarian Karen Heskett.

How HWSPH Will Support PIs With This Transition

- Though the NIH Common Form Biosketch is not yet available in SciENcv, based on the existing form, we anticipate migrating a biosketch from Microsoft Word into SciENcv will take 30-60 minutes, presuming all necessary citations are up-to-date in MyBibliography and/or ORCID.
- Upon request, the HWSPH Faculty Resarch Support Team (FRST) will provide a student worker whom S/K personnel may add as a delegate in SciENcv to assist with this initial migration from the current format page to the SciENcv platform.
  - Such requests will be accepted via a TBD process once NIH makes the Common Form available in SciENcv. Migrating your current biosketch into SciENcv now will serve to familiarize you with the SciENcv system but offer no discernable difference from your existing Word-format biosketch until NIH populates SciENcv with the Common Form template.
  - With this HWSPH-provided assistance, we anticipate the process of establishing the student worker as a delegate, communicating with them about the migration, specifying the necessary changes you wish to make, and a round of proofreading will take approximately 30 minutes.
  - Some S/K personnel may find this potential time savings worthwhile, whereas others may wish to complete the migration independently and on their own timeline.
- HWSPH will not provide delegate support for updating and maintaining MyBibliography and/or ORCID bibliographies.